

# Internal Trainer

## SAMpeople

T: 01924 907319

W: [sampeople.co.uk](https://www.sampeople.co.uk)

## About the role:

Job title: Internal Trainer

Working hours: 37.5 hours

Salary: £26k - £29k

### What will you do day to day?

We are looking for a dynamic and experienced Internal Trainer to join our growing team. The successful candidate will be responsible for training new starters and coaching and developing our entire team. This is a crucial role in ensuring that our employees are equipped with the knowledge and skills needed to excel in their roles and contribute to the success of SAMpeople.

- **Onboarding and Training:** Develop and deliver comprehensive training programs for new employees to ensure a smooth onboarding process.
- **Continuous Development:** Provide ongoing coaching and development opportunities for all team members to enhance their skills and performance.
- **Training Materials:** Create and update training materials, manuals, and resources to support learning initiatives.
- **Workshops and Seminars:** Organise and conduct workshops, seminars, and training sessions on various topics relevant to the business.
- **Performance Monitoring:** Assess the effectiveness of training programs through feedback, evaluations, and performance metrics.
- **Collaboration:** Work closely with department heads and team leaders to identify training needs and develop tailored training solutions.
- **Mentorship:** Act as a mentor and support system for employees, fostering a positive and productive work environment.

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### Required skills and knowledge for the role:

- Proven experience as a trainer, preferably in a SaaS or tech-driven environment
- Excellent interpersonal and communication skills
- Strong organisational and time management skills
- The ability to create engaging and effective training materials
- Familiarity with various training methods and tools
- Great presentation skills which keep your audience engaged

### The good bits:

Here are the benefits of working for SAMpeople and FusionHR.

- 25 days annual leave plus 8 bank holidays (increases annually with service up to 29 days)
- Your birthday off work in addition to the above!
- Holiday purchase scheme – you can buy up to an additional 3 days leave
- Pension scheme
- BUPA Healthcare Cashback Plan
- Free onsite parking
- A clear career pathway as soon as you join
- Free fresh fruit and snacks delivered weekly
- Employee Assistance Programme
- Time off for those special events; nativities, school plays, & graduations
- Hybrid working
- Great company social events

### A bit about us:

At SAMpeople, we're bringing together decades of expertise supporting HR in schools with the latest in people technology. Helping over 1,800 schools and trusts hire, manage and support their most important asset with clarity and confidence every day.

We are education specialists that provide impactful products & services to help schools and MATs manage their people and deliver the best outcomes for children.

Our vision has always been to **'create better futures for our children through innovative people solutions'**.

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Our team have a vast depth of knowledge in school business management and EduHR. That's our pedigree. In fact, our founder and Managing Director worked as a School Business Manager/Consultant for 7 years before setting up Fusion HR In 2011!

You will be working with a variety of people, with different experiences and skills. However, we are also parents, dog owners, gig goers, cyclists, gym bunnies, festival goers and yoga enthusiasts. Our team song is 'Don't Stop Believing'. Come and join the fun!

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